tnkalvi.online

Abstract

School Education -Public Services – Defining of appropriate authorities Annual Confidential Reports of all officers under the Tamil Nadu Higher Secondary Educational Service – orders Issued.

School Education (SE2(1)) Department

G.O(MS)No.49 **Dated 26.02.2025.**
திருவள்ளுவர் ஆண்டு–2056
குரோதி வருடம், மாசி 14
Read:-

Ref:
1. G.O(MS)No.738, Education Department dated 10.07.1985.
2. G.O(MS)No.121, Personnel and Administrative Reforms (S) Department, Dated 29.09.2011.
3. G.O(MS)No. 151, School Education Department dated 09.09.2022.
4. From the Secretary to Government (FAC), Human Resources Management Department D.O Letter No. 2206 /OP1-1/2024-1, dated 05.04.2024.
5. Government letter No. 4553/SE2(1)/2024, dated 21.05.2024
6. From the Director of School Education letter Na.Ka.No. 24927/அ1/ இ4/2024, dated 18.12.2024.

ORDER:-

In the Government order 1st read above, orders have been issued fixing the authorities for writing, scrutinizing and maintaining of Annual Confidential Reports of Group A and B officers under the School Education Department.

2. In the Government order 3rd read above, the administrative set up in School Education Department have been restructured.

3. In the D.O.letter 4th read above, the Human Resources Management Department has stated that, in the G.O.2nd read above the format for ACRs of the State Service officers of Group A & B have been revised with 3-tier structure as Reporting, Reviewing and Accepting authorities and that department has requested to issue/re-issue orders accordingly specifying the said authorities for the Group A and B officers .

TN Kalvi Online · tnkalvi.online/government-orders · Source: School Education Dept, Govt. of Tamil Nadu

tnkalvi.online

4. In the letter 6th read above, the Director of School Education has requested to issue orders to redefine the appropriate authorities for Reporting/ Reviewing/ Accepting/ Custodian Authority for writing and maintaining of Annual Confidential Reports of the personnel working under Tamil Nadu Higher Secondary Educational Service viz., Post Graduate Assistants, Physical Directors and Physical Directress in Higher Secondary Schools, Higher Secondary School Headmasters and District Inspector of Physical Education (Men and Women) based on the restructured administrative set up in School Education Department.

5. After careful examination of the proposal of the Director of School Education, the Government hereby define the following appropriate authorities for Reporting/ Reviewing/ Accepting/ Custodian Authority for writing and maintaining of Annual Confidential Reports of all (Group A and B) officers in the School Education Department under the Tamil Nadu Higher Secondary Educational Service:-

S.No.	Name of the Post	Reporting Authority	Reviewing Authority	Accepting Authority	Custodian
1.	Higher Secondary School Head Master	CEO	JD(HS)	DSE	JD(HS)
2.	P.G Assistants	Head Master	DEO(S)	CEO	DEO
3.	District Inspector of Physical Education	CEO	CIPE	JD(HS)	CEO
4.	Physical Director and Physical Directress in Higher Secondary Schools.	Head Master	DEO(S)	CEO	DEO

(By order of the Governor)

Chandra Mohan.B.,

Principal Secretary to Government.

To

All Heads of the Departments,

Copy to:

The Office of the Hon'ble Minister for School Education,
Chennai - 9.
The Human Resources Management Department,
Chennai-9.
The Senior Private Secretary to Principal Secretary to Government,
School Education Department,Chennai-9.
All sections in School Education Department, Chennai - 9
SF/SC.

//Forwarded By Order//

Section Officer.

20/5/25

TN Kalvi Online · tnkalvi.online/government-orders · Source: School Education Dept, Govt. of Tamil Nadu